**American Fork High School**

Disclosure Document 2015 – 2016

**Secondary Math 2 Ms. Ashby**

**Room 222**

*Students and Parents should know that I am very committed to and passionate about this school’s Mission which is to prepare students for college, career and community. Students should expect to learn lessons this year that will prepare them for a successful future.*

**MATERIALS NEEDED: (these items should be brought to class everyday)**

1. Notebook paper
2. Pencils and eraser. (All math work is expected to be done in pencil.)
3. 3-Ring Binder
4. Graphing calculator. I recommend a **TI-84 or 84 plus.**

**GRADING POLICY:**

* **20% - Daily Grades:** Warm-ups, quizzes, partner or group activities, individual class work, class activities, class participation
* **30% - Homework:**
  + Homework assignments will be given daily and will be due at the beginning of the next class period. Homework will be graded on correctness and all work must be shown to get full credit. If you are absent (excused), it is your responsibility to have your assignment checked and to obtain and complete any missed work. No late work from a unit will be accepted after the test on the next unit.
* **50% - Major Grades:** Tests and major grades.
  + After each test is returned, students will do a test analysis (meaning: redo each missed problem and write a sentence explaining why you missed the problem). The test analysis should be completed on a piece of notebook paper and stapled to the top of the test. These are due 2 days after the test is returned. This analysis will be counted as a test grade.
  + If you are absent on the day of a test, you must make arrangements with me before you leave for school excused absences or immediately upon your return to school for other absences. Make-up tests are allowed for excused absences only. Tests not completed before the next until exam will be a zero.
* **LATE HOMEWORK:**  Not keeping up with homework can be very detrimental. It is highly recommended to do your work in a timely manner. NO LATE HOMEWORK will be counted after the test on the next unit. (Homework turned in late due to an excused absence is not counted off.). Late homework can only receive at most a 70%.
* **Cheating:** If you are caught cheating, you will be given a zero. Use of a cell phone or other listening device during a test or quiz is considered cheating. Copying someone else’s homework is considered cheating – I highly encourage **working** together and believe it is very beneficial – please, don’t confuse working together with copying each other’s work.
* **Letter Grade:** the letter grade is determined by a weighted average of daily grades and tests.

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| --- | --- | --- | --- | --- | --- |
| A | 92% | B- | 80% | D+ | 66% |
| A- | 90% | C+ | 77% | D | 63% |
| B+ | 87% | C | 73% | D- | 60% |
| B | 83% | C- | 70% |  |  |

**ABSENCE POLICY:**  I support the school’s attendance policy. Please see the student handbook for details.

**AVAILABLE HELP:** Outside help is available before (7:15-7:45), during Flex time, or after school (2:15-3:15 PM) almost every day. Please check with me before you come. Ask for the help you need to succeed.

**CLASSROOM POLICIES:**

* Students are expected to follow the rules of behavior and dress as outlined by the school
* **Polite:** show respect for your fellow classmates, your teacher, and your classroom.
* **Prepared:** always bring your materials to class (including your assignments)
* **Positive:** No put-downs anytime to anyone!
* **Punctual:** please be on time and turn your work in on time. Thank you ☺
* No cell phones or headphones unless allowed by the teacher for a class activity. They will need to be turned off and in the student’s backpack upon arrival to the classroom.
* I do not allow noisy or distracting food and drink (other than water) in the classroom.

**American Fork High School complies with the requirements of Title IX of the Education Amendments of 1972 and Title VI of the Civil Rights Act of 1964. Therefore, no student shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination on the basis of sex, race, color, national origin, religion, or disability.**

**NOTE TO PARENTS:**  Please use my email [**jashby@alpinedistrict.org**](mailto:jashby@alpinedistrict.org)(best method) or leave a phone message at **801-610-8800 ext 222** to contact me with any concerns. Please be sure to include your child’s name in the message. Grade reports are available daily at the Skyward website. Thank you and I look forward to having your student in my class!!

**THIS DOCUMENT IS SUBJECT TO CHANGE**